



<b><i>Import And Export Company</i></b>
<b>Basic Information:</b>
<p><i>Business Scope:</i></p> <p>To trade and import/export goods manufactured in China and abroad. This company will have an import and export license, so can sell goods for export, and sell in mainland China both imported and locally made goods and services. Please note, an investment of 500,000 RMB is required to set up this type of company.</p>
<p><i>Documents Required:</i></p> <p>Notarized deed of legal status of the investor or investing company, also authenticated by the local Chinese embassy or consulate Bank reference letter from company's bank in its home country addressed to the "Zhuhai Industrial And Commercial Bureau" with the company's name and account number and an indication of current or usual account balance. Basic information about the investor or investing company's head office, including address, telephone/fax number and business scope. Basic information about the company being set up including details or staff and board of directors, legal representative, telephone and fax numbers. Personal information of legal representative(s) and supervisor including passport, two photos, telephone number and CV/resume. Original of office lease contract and a copy of the property ownership certificate. List of goods to be bought and sold.</p>
<p><i>Our Services:</i></p> <p>All necessary documentation and application procedures required for</p>

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establishment of an import export company including:

Preparation of registration documents.  
Procurement of approval letter from Zhuhai Bureau of Foreign and Economic Trade Bureau.  
Arrangement of approval certificate from the Guangdong Provincial Bureau of Foreign and Economic Trade Relations for setting up a foreign invested company.  
Registration with the Industrial and Commercial Bureau for setting up a foreign invested company.  
Arrangement with Public Security Bureau for business stamp manufacture and approval  
Procurement of company ID card.  
National Tax Bureau registration  
Local Tax Bureau registration  
Opening of company bank account  
Import/Export licence from the Zhuhai Bureau of Foreign and Economic Trade Bureau  
Record company details with Zhuhai customs.

*Time Required:* Approximately 2-3 months

*Documents + Items Delivered After Registration:*

Approval certificate from Zhuhai Foreign Economic And Trade Bureau for setting up a foreign invested company.  
Approval certificate from the Guangdong Provincial Foreign Economic And Trade Bureau for setting up a foreign invested company.  
Business license issued by Zhuhai Industrial And Commercial Bureau.  
Registration certificate issued by National Taxation Bureau.  
Registration certificate issued by Zhuhai Local Taxation Bureau.  
Company ID card.  
Company Stamp.  
Foreign Exchange Control Bureau certificate

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Registration with Zhuhai Finance Bureau.

Bank account documents.

Import/Export Licence issued by Zhuhai Bureau Foreign And Economic Trade Bureau

Custom record certificate.

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